NOBBY STATE SCHOOL      ANNUAL GENERAL MEETING

Tuesday 28th April 2015

Open: 6.15pm

Present: Matt Sheridan, Alicia Kiepe, Sue Kiepe, Tina Torcetti, Rose Hopper, Sue Breeze, Ted Callanan, Tim Youngberry, Kerry Dowler, Belinda Naumann, Richard Barwick, Vicki Green, Wendy Noller

Apologies: Christine Nicholson & Kathy Newman

✶ Minutes from the previous meeting were perused
Business Arising: It is to be noted that Hooper Accountants were not appointed due to the original agreement not being met.

Motion: That the minutes of the last AGM held on 29th April 2014 be carried as printed.
Moved: Wendy Noller   Second: Tim Youngberry  CARRIED

✶ Treasurers' Report & receipt of Audited Reports:
After several attempts at sourcing an Auditor at a reasonable cost, Statewide Taxation was appointed. They are a Brisbane based company that have been extremely accommodating. Anna Dessotto has been the contact and reported that everything appears to be in order. Fundraising income was down on 2013, however donations to the school were up. An income adjustment was made as the 2015 opening balance was different to the 2014 closing balance.

Motion: That the Treasurer’s report be received and the Audited P&C Annual financial Statement be adopted
Moved: Vicki Green   Second: Wendy Noller  CARRIED

✶ P&C 2015 Membership

Motion: That all renewed and new P&C memberships be considered and accepted
Moved: Matt Sheridan   Second: Tim Youngberry  CARRIED

✶ Principal Tim Youngberry assumed the chair for election of Officers / Executive Committee
Rose Hopper nominated Edmund Callanan for President – accepted – second by Richard Barwick - CARRIED
Matt Sheridan nominated Richard Barwick for Vice President – declined.
Belinda Naumann nominated Matt Sheridan for Vice President – declined.
Richard Barwick nominated Catherine Hopper for Vice President – accepted – second by Tina Torcetti – CARRIED
Sue Kiepe nominated Alicia Kiepe for Treasurer – accepted – second by Belinda Naumann – CARRIED
Rose Hopper nominated Wendy Noller for Secretary – accepted – second by Matt Sheridan – CARRIED

✶ Signatories

Motion: That Richard Barwick & Vicki Green are removed as signatories; we retain Kathryn Newman & Wendy Noller and add Alicia Kiepe, Edmund Callanan & Catherine Hopper
Moved: Matt Sheridan   Second: Belinda Naumann  CARRIED
**Other Positions:**
Belinda Naumann nominated Vicki Green for **P&C’s Qld** rep (was QCPCA) – accepted – second by Rose Hopper – CARRIED
Richard Barwick nominated Kathy Newman for **Uniform Convenor** – accepted by prior consultation – second by Tina Torcetti – CARRIED
Wendy Noller nominated Sue Breeze for **Tuckshop Co-Ordinator** – accepted – second by Rose Hopper – CARRIED
Richard Barwick nominated Matt Sheridan for **Work Place Health & Safety** support – to work in conjunction with Tim Youngberry – accepted – second by Rose Hopper – CARRIED
Matt Sheridan nominated Belinda Naumann as **Chaplaincy Representative** – accepted – second by Wendy Noller - CARRIED

**Appointment of Auditor**
Statewide Corporate Services have said they would be happy to conduct future audits. Cost for 2014 was $385

| Motion: To appoint Statewide corporate Services as 2015 auditor unless a better offer is brought forward |
| Moved: Richard Barwick | Second: Matt Sheridan | CARRIED |

**Student Protection Risk Management Strategy**
It was decided that we will adopt this strategy and it is to be completed for each activity, as deemed necessary. In addition, we should attempt to complete a risk assessment for events.

| Motion: To adopt the Risk Management Strategy with updates as recommended |
| Moved: Wendy Noller | Second: Rose Hopper | CARRIED |

**2015 Constitution**

| Motion: To adopt the 2015 Constitution with the recommendations provided, and that the quorum required for AGM, General and Special meetings be 5. |
| Moved: Wendy Noller | Second: Tina Torcetti | CARRIED |

**2015 Budget**
An overview of annual P&C expenses was reviewed:

- Marsh Insurance - $550
- Auditor - $385
- Camp - $2500
- School - $2500 (includes bus, IT etc.)
- End of year book prizes - $175

Meeting Closed: 7.25pm

| 2015 Banking Signatories will be: |
| POSITION | FULL NAME |
| President: | Edmund James Callanan |
| Vice President: | Catherine Rose Hopper |
| Secretary: | Wendy Evelyn Noller |
| Treasurer: | Alicia Marie Kiepe |
| Member: | Kathryn May Newman |

Minutes endorsed as true and correct on __ __ / __ __ / __ __ __ __
Signed: .............................................................
Name: .............................................................